



Sandy Hook Beach Ceremony Fact Sheet



WHY DO I NEED A PERMIT?

All National Park Service units require permits for certain activities in order to monitor and regulate the use of the park while conserving the scenery, natural and historic objects, and for public use. By signing the permit, the permittee agrees to the terms and conditions and established a written record. Gateway accommodates requests for permits when possible; however, primary consideration of all park use is given to preservation of its resources and to normal public use.

Most commonly these standard special use permits are used for small wedding ceremonies, however they can also be used for memorial ceremonies.

WHERE AND WHEN ARE CEREMONIES PERMITTED?

WHERE:

<p>NORTH BEACH</p> <p>North beach is located approximately 7 miles north from the park entrance and is located north of Gunnison beach. Guests are to park in Lot I or J.</p>	<p>DELTA BEACH</p> <p>D Beach is located approximately 1 mile north from the park entrance. Guests are to park on the north side of D lot.</p>
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WHEN:

<p>NON-PEAK SEASON</p> <p>October– April.</p> <p>During normal park hours.</p>	<p>PEAK SEASON</p> <p>May -September.</p> <p>Saturdays in July and August ceremony permits are not permitted.</p> <p>During normal park hours.</p>
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Permittee and participants may not arrive prior to 3:30P.M. and activity may not begin prior to 4:00P.M.

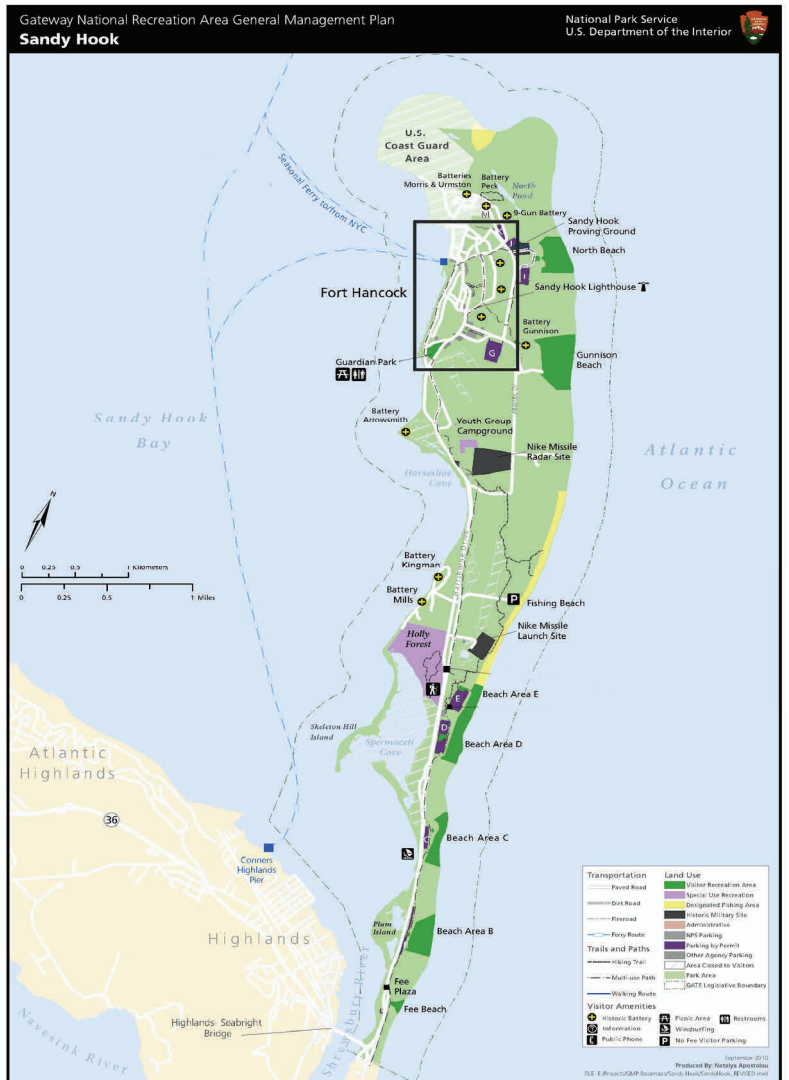
All visitors are subject to parking fees prior to 5:00P.M.

All permits are subject to Park Closures.

PARK HOURS: CONTACT US

<p>Visitor Park Hours</p> <p>5:00A.M. to 8:00 P.M. (Nov. 1-March 31)</p> <p>5:00A.M. to 9:00P.M. (April 1-Oct. 31)</p>	<p>Sandy Hook Permit Office</p> <p>26 Hudson Rd. Fort Hancock, NJ, 07732 732-872-5910</p>
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Email: GATE_SAHOSpecialparkuses@nps.gov





Sandy Hook Beach Ceremony Fact Sheet Continued

HOW DO I GET A PERMIT?

All permit applications take up to 10 business days to process once received with the application fee.

1. Send completed permit application to the park with non-refundable application fee.

Onsite Application:

- Payment and application can be accepted at designated permit office location.
- Permit will not be processed immediately.

Email Application

- Email applications are accepted and payment can be received over the phone, by credit card authorization form or mailed check.
- Your application will not be processed until the application fee has been received.

Mail Application

- Print and mail application. Payments can be received over the phone, by credit card authorization form or mailed check.
- 26 Hudson Rd. Highlands, NJ 07732. Attn: Permit Office

Payments are made by credit card or bank /cashiers check. No cash is accepted. Checks get made out to the National Park Service.

2. The park considers the request and determines if it is an appropriate activity. Again, this can take up to 10 business days.
3. If it does not conflict with park programs or uses previously approved, the park approves the request and issues a permit.

FEES

Application Fee
\$50.00

Additional cost recovery fees may apply.

MARRIAGE LICENSE:

Sandy Hook is located in Middletown Township Area, even though our address is in Highlands, NJ.

Marriage licenses must be obtained at Middletown City Hall.

1 Kings Hwy.
Middletown, NJ 07748

RULES ~ REGULATIONS ~ REQUIREMENTS

Capacity

- Limited to 100 persons

Entrance/Parking

- NPS cannot guarantee entry once the capacity is reached and parking fees cannot be waived.

Restrictions

- Use and distribution of birdseed, rice, bubbles/machines, balloons, banners, and glass is prohibited.
- Bringing or releasing doves, birds, butterflies or other animals is prohibited.
- Tents, arbors, altars, or other temporary structures are prohibited.
- Moby Mats may not be used for ceremonial activity. Moby Mats are available and used for public access only; they may not be used as a walking aisle for the ceremony.
- Any activity on sand dunes is prohibited.
- Consumption of alcohol in the parking areas is prohibited.
- The Beach Plaza is not available for use in connection with any ceremonial permit.
- Generator use is prohibited.
- Live non-native plants are prohibited.
- No alternations to park grounds or facilities are permitted.

Restrictions Continued...

- All other plants and flowers must be approved by the NPS via written request. If approved, any plants or flowers must be removed from the Park upon conclusion of the permitted event to avoid introduction of non-native species.
- Upon written request and approval, Permittee may use of a maximum of ten (10) chairs for use by the elderly and handicapped.
- Audio, video, or other sound generating devices, including instruments are permitted but may not be so loud as to be heard at a distance of more than 50 feet from the perimeter of area designated for the event.
- Permittee may be required to carry insurance with a minimum general liability limit of \$1 million per occurrence and \$3 million aggregate. Permittee must provide a certificate of insurance naming the United States of America as additionally insured. The certificate holder must be addressed as: United States of America, National Park Service, Gateway National Recreation Area- SHU, 26 Hudson Rd. Fort Hancock, NJ 07732.
- Consult the permit conditions for full insurance requirement and a sample insurance certificate.