



United States Department of the Interior



NATIONAL PARK SERVICE

Kenai Fjords National Park
411 Washington Street
P.O. Box 1727
Seward, AK 99664

RECRUITMENT BULLETIN: **KEFJ-24-030**

ISSUE DATE: July 10, 2024

CLOSING DATE: July 17, 2024

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM--PUBLIC LAW 96-487

Kenai Fjords National Park is accepting applications for one, permanent career-seasonal, full-time, Automotive Mechanic, WG-5823-10. More than one position may be filled via this bulletin.

POSITION

Automotive Mechanic, WG-5823-10

\$36.91 to \$43.07 per hour

DUTY LOCATION

Seward, AK

APPOINTMENT INFORMATION:

Permanent, full-time. Employees can be converted to the competitive service after two years of satisfactory service in the same appointment, and upon meeting all regulatory requirements. Competitive service enables employees to compete for other career opportunities through announcements that are open to current permanent career or career conditional Federal employees.

This position has a career seasonal work schedule that provides for at least 26 weeks of full-time work, and up to 26 weeks of non-duty/non-pay time, per year. The work season is expected to be approximately February through December of the following year. It is possible that work time can be extended depending on budget, workload, weather, or for other reasons. When your services are not required, you will be placed in non-pay, non-duty status. You will have the option to continue your health coverage while in non-pay.

BENEFITS:

Insurance, Retirement, Thrift Savings Plan (similar to a 401K) with matching Government contributions; paid holidays, annual and sick leave; performance-based longevity pay increases.

DUTIES: You will work as a Automotive Mechanic, WG-5823-10 at Kenai Fjords National Park. Duties include but are not limited to the following:

This position serves as the primary mechanic for Kenai Fjords National Park, responsible for full range of maintenance, repair, and overhaul work on the park's vehicle fleet which includes 24-vehicles. Vehicles include passenger sedans, pick-up trucks, equipment such as farm tractors, and other vehicles with similar characteristics.

- Troubleshoots, repairs, and/or overhauls major components and automotive systems such as engines, transmissions, differentials and transaxles, electronic fuel injection systems, emission control systems, and related electrical and electronic, braking, hydraulic, fuel, assemblies. Conducts operational checks on components of these systems.
- Utilized manuals to complete engine tear downs, adjustments, repairs, and reassembly based on specifications and on accepted trade practices.
- Uses a wide variety of electronic diagnostic equipment to conduct tests and analyzes test results on vehicle systems and components.

- Conducts independent research to diagnose drivability and performance issues; determines the best diagnosis and repair methods to reliably correct the issue.
- Performs all vehicle service requirements on park vehicles and equipment.
- Removes and installs vehicle add-on accessory items, such as lights, radios, gun racks, toolboxes, and truck bed racks.
- Inspects, and repairs small engines and other components on items such as lawn mowers, weed eaters, pumps, cement mixers, outboard engines and other related park equipment.

PHYSICAL DEMANDS: The incumbent is required to make repairs which often require them to work in tiring, awkward, and uncomfortable positions, and the work performed frequently involves standing for long periods of time, bending, stooping, crawling under vehicles, and making repairs in other tight spaces. The incumbent frequently lifts, handles, and carries parts and equipment weighing up to 18 kilograms (40 pounds), and occasionally moves moderately heavy items weighing up to 23 kilograms (50 pounds) with assistance or with mechanical devices.

WORK CONDITIONS: Work is usually performed inside on concrete surfaces where there is exposure to drafts, noise, and fumes from vehicles. Occasionally the work may be performed outside under adverse weather conditions. The incumbent is continually exposed to dirt, dust, and grease, and to the potential for burns, chemical irritations, shocks, bruises, cuts, and strains. To reduce the dangers and irritations from these conditions, the incumbent follows prescribed safety practices and uses safety equipment such as safety shoes and glasses, and respirators.

WHO MAY APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Kenai Fjords National Park, by reason of having either lived or worked in or near the park. To be eligible, applicants must have lived or worked in or near the area long enough to encounter and become familiar with a full range of typical conditions that affect the work to be accomplished. Applicants' resumes should reflect periods of time having lived or worked in or near the area of consideration.

Areas considered "near" Kenai Fjords National Park are the communities of Seward and Moose Pass extending north the Milepost 45 of the Seward Highway, as well as to the tribal villages with documented ties. These tribal villages include the Native Village of Nanwalek and the Native Village of Port Graham on the southwestern tip of the Kenai Peninsula as well as Seldovia Village Tribe. Also included is the Community of Homer, extending north on the Sterling Highway to mile post 165 and East End Road's end.

POSITION REQUIREMENTS: Requirements will be determined by evaluating experience in your resume and /or in the interview and selection process. All position requirements must be met by the closing date of this job posting. Knowledge or expertise concerning the park's or preserve's natural and/or cultural resources and the management thereof is required. Local knowledge of the resources and the typical conditions that affect the work to be accomplished will be applied in the performance of the duties. Applicant resumes should reflect periods of time having lived or worked in or near the area of consideration.

Following are seven competencies identified for this position. Applicants are not required to address these competencies in a separate document, but are encouraged to include in their resumes information related to these competencies.

1. Thorough knowledge of the operation and installation of complex major vehicle systems and assemblies.
2. Ability to troubleshoot and repair a variety of automotive systems such as anti-lock braking systems, gasoline and diesel engines, automatic and manual transmissions, electrical and electronic systems, carbureted and electrical fuel injection systems, exhaust and emission control systems (e.g., continuous flow air injector or fuel vapor control); conventional and power steering mechanisms and hydraulic power-assist systems; and other systems of similar complexity.
3. Ability to determine how far major components should be torn down, what parts and mechanisms can be reworked and refitted or should be replaced with new parts, and the type and extent of adjustments and alignment required.
4. Ability to interpret and apply manufacturers' repair manuals and technical specifications, schematics and engineering drawings, diagnostic codes, computer printouts, and safety manuals.
5. Skill in the use of hand and power tools common to the occupation (e.g., wrenches, screwdrivers, insulated pliers, electric drills, pneumatic wrenches, and soldering irons) and a

wide variety of specialized tools and test equipment (e.g., bench lathes, grinding and seating equipment, clutch pilot and gear puller tools; precision measuring tools such as dial gauges, micrometers, dial indicators, and calipers; vacuum gauges, tachometers, compression testers, coil testers, and pressure bleeding devices).

6. Ability to operate electronic hand held diagnostic equipment to conduct tests and analyze results and use data stream functions to collect records and performance graphs; activate and control solenoids, relays or ABS components.
7. Ability to diagnose drivability and operational issues in transmissions or hydraulic systems, and to test, calibrate or adjust clutch or pump pressures.

CONDITIONS OF EMPLOYMENT:

- U.S. Citizenship required.
- Appointment subject to background investigation with favorable adjudication before starting work.
- Selectee will be required to participate in the Direct Deposit Electronic Funds Transfer Program.
- Selectee will be subject to a two-year trial (probationary) period.
- Must be 18 years of age or older.
- Males must meet Selective Service Registration Act requirement. Verify registration at sss.gov.
- Must have the ability to lift as much as 50 pounds.
- You may be required to travel up to 5 nights per month. You must obtain a government charge card for travel purposes.
- You may be required to complete training and obtain/maintain a government charge card with travel and/or purchase authority.
- Government housing is not available.
- You will be required to operate a government motor vehicle as part of your official duties; a valid driver's license is required. After selection, you may be required to submit a GSA Form 3607 and driving record at your own expense.
- You will be required to wear a uniform and comply with the National Park Service uniform standards. A uniform allowance will be provided.
- You may be required to work on-call, evenings, weekends, holidays, overtime, and shift work.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! Incomplete submissions may result in non-referral of your application. ***Please note:*** An application consists of your resume and any other required forms or documents outlined below. There is no application form to complete.

Assistance may be obtained by calling (907) 422-0514 or e-mailing KEFJ_Local_Hire_Announcements@nps.gov.

All applications must be postmarked, hand delivered or received via email by the closing date of the announcement.

If mailed via USPS, your application must be addressed to: Park Headquarters, ATTN: HR, Kenai Fjords National Park, P.O. 1727, Seward, AK 99664. If mailed via UPS or FedEx send to 411 Washington, Seward, AK 99664.

Hand delivered applications will be accepted during business hours at 411 Washington. The office is closed to the public, please ring the bell. If you have any issues at the door, call Sarah at (907) 422-0514.

If your application is postmarked on the closing date, it must be received in a sealed envelope at Kenai Fjords National Park and Preserve no later than seven calendar days after the closing date. ***Emailed applications must be received by 11:59 AKST on the closing date of the job posting.***

It is the applicant's responsibility to verify their application has been received via email by the deadline specified above.

You may email your application to: KEFJ_Local_Hire_Announcements@nps.gov. Emailed applications must not be sent (CC) to this position's supervisor or any other individual staff member.

If you email your application, include the bulletin number in the subject line. If you apply for more than one position, send a separate email with application for each position.

Note: Information provided in the body of the email will not be considered part of your application. Include all information you want to share in your resume or include a cover letter.

Be sure to not include any photographs of yourself or any PII (Personally Identifiable Information), such as your Social Security Number, driver's license number, or passport number.

REQUIRED FORMS:

- **Resume** that provides detailed information about your work experience. Also include: *the recruitment bulletin number of the position for which you are applying*; and for each period of employment: the dates worked (for example, June 2009 through August 2010), the position title, employer's name, phone number and address.
 - Emailed resumes and cover letters need to be sent as **attachments**.
- **DD-214** if claiming points of Veterans' Preference; if claiming 10 points of Veterans' Preference, also include the SF-15 and verification documents described on the back of the SF-15. The SF-15 may be obtained through the Internet at www.opm.gov/forms.

It is the applicant's responsibility to provide documentation/proof of claimed status for veterans' preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned; therefore, do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

We do not accept faxed resumes or applications, or applications mailed in postage-paid government envelopes.

If you make a false statement in any part of your application, you may not be hired or you may be fired after you begin work, or you may be subject to fines, imprisonment, or other disciplinary action.

Veterans' Preference (for qualifying veterans): To receive Veterans' Preference, your application package must include a copy of the DD-214, "Military Discharge," that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active Duty if separation was prior to July 1, 1979. If claiming 10-point Veterans' Preference, you also must provide a completed SF-15 (www.opm.gov/forms) and verification documents listed on the SF-15. If you are separated and as yet do not have a DD-214, you may use an official statement of service from your command indicating that you have completed active service and are being discharged under honorable conditions, or provide other official documentation (e.g. documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive Veterans' Preference if you do not provide this documentation.

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.