

Appendix 3
Wrangell-St. Elias National Park & Preserve
Historic Tour Audit Form

Reviewer: XXXXXX

Date & Time: XX/XX/XXXX @ X:XXam/pm

Tour Guide: XXXXXX

General Notes:

- (A place to share general notes.)

Public Safety:

- (A place to confirm contaminants information was shared as well as other hazards of walking through town, like vehicles, uneven surfaces, and staying together, etc.)

Resource Protection:

- (A place to confirm that procedures to protect natural/cultural resources are being implemented.)

Operational:

Employee Performance:

(A place to record their qualifications and overall performance.)

Employee Attitude:

(A place to record any attitude issues, appropriate customer service, engagement with visitors, etc.)

Employee Appearance:

(A place to record any issues like open-toed shoes or other appearance issues.)

Interpretive Operations

Program Content:

- *Wrangell-St. Elias NP & Preserve* –
 - (Ensuring this topic was covered and factually accurate.)
- *Significance of Kennecott NHL* –
 - (Ensuring this topic was covered and factually accurate.)
- *ANILCA* –
 - (Ensuring this topic was covered and factually accurate.)
- *Exploration & Prospecting* –
 - (Ensuring this topic was covered and factually accurate.)
- *CRNW & Early site development* –
 - (Ensuring this topic was covered and factually accurate.)
- *Life at Kennecott* –
 - (Ensuring this topic was covered and factually accurate.)
- *Mine & Mill processing* –
 - (Ensuring this topic was covered and factually accurate.)
- *Mine & Mill Closure* –
 - (Ensuring this topic was covered and factually accurate.)

Program Presentation:

- (A place to describe intro, transitions, interpretive techniques, conclusions, etc.)

Group Management, Size Limit, Length:

- (Notes on how well the group was managed, any issues with late departure/ending, two floors of separation between tours is being observed, etc.)

Remarks:

- (A place for overall program comments, especially fact checking items.)